



## Morland House Surgery

### Information Technology (IT)/ELECTRONIC PATIENT RECORDS

New contractual arrangements came into force on 1<sup>st</sup> April 2015 requiring GP practices to make available a statement of intent about the following IT developments:

1. Referral Management
2. Electronic Appointment Booking
3. Online Booking of repeat prescriptions
4. Summary Care Record
5. GP2GP transfers of care records
6. Patient Access to records.

Please find below details of the practice stance with regards to these developments.

- Referral management Information  
Practices must include the NHS Number as the primary identifier in all NHS clinical correspondence issued by the practice.  
**We include the NHS number on all correspondence.**
- Electronic appointment booking  
Practices are required to promote and offer the facility for all patients, who wish to, to book, view, amend, cancel and print appointments online.  
**We currently offer the facility for booking and cancelling of routine GP appointments appointments online.**
- Online booking of repeat prescriptions  
Practices are required to promote and offer the facility for all patients, who wish to, to order online, view and print a list of their repeat prescriptions for necessary drugs, medicines or appliances.  
**We currently offer the facility for ordering repeat prescriptions online.**
- Interoperable records/Summary Care Record.  
Practices are required to enable successful automated uploads of any changes to a patient's summary information, at least on a daily basis to the Summary Care record.  
Having your Summary Care Record available will help anyone treating you without your full medical record. They will have access to information about any medication you may be taking and any drugs to which you have a recorded allergy or sensitivity to.  
**This function is already live unless you have already signed an 'opt out' declaration. . If you do not want your medical records to be available in this way you will need to let us know so that we can update your record. You can do this via the 'opt out form', available at reception.**
- GP2GP record transfers  
There is a contractual requirement to utilise the GP2GP facility for the transfer of patient records between practices, when a patient registers or de-registers.  
It is very important that you are registered with a doctor at all times. If you leave your GP and register with a new one, your medical records will be removed from your previous doctor and forwarded to your new GP via NHS England. It can take several weeks for paper records to reach the new surgery. With GP2GP record transfers, your electronic record is transferred to your new practice much sooner.  
**GP2GP transfers are already activated at this practice for sending and receiving patient records.**



- Patient access to their GP record  
We are required to 31 March 2016 to promote and offer the facility for patients to view online, export or print the detailed information from their medical record i.e. information held in coded form.  
**We are working with our clinical system supplier to achieve this functionality and it is our intention to have this facility available to our patients by 31 March 2016.**

**October 2015**